

Rehearsal Room

Technical Specifications for Student Theatre Festival Performances



**national
arts
festival**

The Rehearsal Room has an end on stage with a wooden floor.

| | | | |
|---------------------------------|--------------------------------------|-----------------|---------|
| Stage Depth | 6 m | Stage Width | 8 m |
| Hall Depth | 12.4 m | Hall Width | 11.43 m |
| Height (stage floor to ceiling) | 3.86m | Setting Height: | 3 m |
| Masking | 4 black flats | Stage Elevation | None |
| Seating capacity Inc balcony | 120 (raked seating with soft chairs) | | |

General information

- The Rehearsal room is in the 1820 Settlers Monument on level B1, on Fort Selwyn Drive, just off the N2 highway.
- The Rehearsal Room is used mainly used for student theatre.
- The Rehearsal Room is blacked and uses Black Flats for Masking. These flats are able to be moved to accommodate each production. Please take care to mark the position of the flats for your production.
- **No floor or wall fixings are permitted. Please use stage weights where possible.**
- There is very little storage space in the Rehearsal Room however you may leave large set pieces on the prompt side of Guy Butler Stage with prior arrangements made with the NAF Technical Office.
- There one large dressing room below on level B2, with 2 x showers, please keep this locked at all times.
- Each company is assigned a get in/tech time prior to their first performance. **Please do not use this time to rehearse your show.**
- This is the time for you to load your set and props into the venue and for you to re-tech your show, checking lighting and sound cues and to do a full technical rehearsal of your show.
- If you do not use the time allocated, you will lose this time slot. Please arrive on time for your rehearsal. The schedule will not allow for rehearsals that over run.
- You will also need to allow sufficient time to rehearse your daily turnaround and set storage.
- Please be vigilant in safe-keeping your personal belongings. The NAF can take no responsibility for loss or damage to equipment, instruments, props, costumes or any other items in Festival venues.
- At the end of your final performance at the festival, please arrange for the removal or disposal of your set and any unused material, if the NAF has to dispose of any such material or sets, your company will be charged accordingly
- Please let us know when you intend to arrive in Grahamstown.
- **Please note that, due to municipal regulations, smoking is not permitted in any venues.**

Technical Staff

The venue has two technicians' and a stage hand to assist you with your set-up and strike. **The stage management of each performance is the presenting company's responsibility.** The Venue Technicians are available to operate sound and lighting cues for your performances but must be provided with an accurate, legible cue sheet. Please let us know the duration of your performance?

Lighting

| | |
|--------------------|------------------------------------|
| Lighting Control: | 24 x 2 manual preset Lighting Desk |
| Dimmers: | 24 x 2kw Dimmers |
| Lighting Fixtures: | 18 x 650w Fresnel's |
| | 6 x 650w Profiles |
| | 6 x 500w Floods |
| | 12 x 750 watts Parnel |

This venue has a generic general lighting rig, FOH, back light and side light. We will provide a number of specials that can be refocused. All equipment other than specified will be for your account. If you have any further specific technical requirements please contact the Technical Office with your requests. Any practical electrical equipment you wish to use must have a current SABS approved seal or PAT certificate. The NAF reserves the right to refuse the use of any equipment which is deemed unsafe or fails a PAT assessment. The National Arts Festival does not provide companies with any gel, smoke machines, data projectors or screens.

Sound

Sound mixing console: Yamaha MG 12 channel power amp/mixer
Speakers and amps: 2 x Quad 300 watt speakers on stands
Playback: 1 auto cue CD player

The equipment supplied is strictly used for incidental and recorded music, this equipment is not suitable for a band. Any equipment over and above this must be hired in and will be for your account.

The NAF do not supply any microphones, DI boxes, backline equipment.

Extras

The venue will have 1 heater on stage and in the dressing room. The bathrooms are on levels B1 and B2

Front of House

Tickets to your performances will be sold at the door 30 minutes prior to the advertised starting time. The audience will be allowed into the venue 10 minutes prior to curtain-up. This is **NOT NEGOTIABLE**. Please ensure that your cast and crew arrive on time and are ready to start the performance at the advertised start time. Please ensure that your cast and crew are ready **ON TIME**. *Performances that go up late may incur a penalty.*

If you have any special requirements or require assistance with any aspect of your production please contact the Technical Office in good time.

Technical Office Contact:

Phone: (046) 603 1103

Email: festtech@nationalartsfestival.co.za

Fax: (046) 622 3082

THE NAF RESERVES THE RIGHT TO ALTER THESE TECHNICAL SPECIFICATIONS. YOU WILL BE NOTIFIED OF ANY CHANGES.