

# Recreation Centre

## Technical Specifications for Fringe Festival Performances



**national  
arts  
festival**

The Recreation Centre is a community hall with an existing proscenium arch stage with raked scaffold seating.

Stage Depth	6 m	Stage Width	8.1 m
Height (stage floor to ceiling)	4 m	Setting Height:	3.5 m
Stage Elevation	1.1 m.		
Masking	Black cloth traverse with black masking flats for wings.		
Floor	Wood floor.		
Seating capacity	200 (Scaffolding raked with bucket seats).		

### General information

- The Recreation Centre is situated at a community hall on Albany Road.
- The Recreation Centre is an end-on performance space, is ideally suited for Community Theatre Productions and at which the NAF runs the RE/MIX Festival Programme.
- The venue is blacked out and has a black traverse with black masking flats for wings. These flats are able to be moved to accommodate each production. Please take care to mark the position of the flats for your production.
- The entire venue is not used to stage shows so there is ample storage space in the unutilised part of the venue.
- Performances takes place on the venues existing stage and performers are able to cross backstage from left to right without been seen by the audience.
- It is not possible to back project in the venue.
- **No floor or wall fixings are permitted. Please use stage weights where possible.**
- There are 2 dressing rooms available on Prompt Side of the stage. Do not leave any valuables lying around. Please clear the dressing room after your performance to make it available for the incoming production to use.
- Each company is assigned a get in/tech time prior to their first performance. **Please do not use this time to rehearse your show.** This is the time for you to load your set and props into the venue and for you to re-tech your show, checking lighting and sound cues and to do a full technical rehearsal of your show. You will also need to allow sufficient time to rehearse your daily turn around and set storage.
- Please arrive on time for your rehearsal. If you do not use the technical time allocated, you will lose this time slot. The schedule will not allow for rehearsals that over run.
- Please be vigilant in safe-keeping your personal belongings. The NAF can take no responsibility for loss or damage to equipment, instruments, props, costumes or any other items in Festival venues.
- At the end of your final performance at the festival, please arrange for the removal or disposal of your set and any unused material, if the NAF has to dispose of any such material or sets, your company will be charged accordingly
- Please let us know when you intend to arrive in Grahamstown. Please let us know the duration of your performance.
- **Please note that, due to municipal regulations, smoking is not permitted in any venues.**

### Front of House

Tickets to your performances will be sold at the door 30 minutes prior to the advertised starting time. The audience will be allowed into the venue 10 minutes prior to curtain-up. This is **NOT NEGOTIABLE**. Please ensure that your cast and crew arrive on time and are ready to start the performance at the advertised start time. Please ensure that your cast and crew are ready **ON TIME**. *Performances that go up late may incur a penalty.*

## Technical Staff

The venue has two technicians and a stage hand to assist you with your set-up and strike. **The stage management of each performance is the presenting company's responsibility.** The Venue Technicians are available to operate sound and lighting cues for your performances but must be provided with an accurate, legible cue sheet or be cued by your Stage Manager.

## Lighting Equipment

Lighting Control	12 x 2-way preset Lighting Desk
Dimmers	12 x 2 kw Analogue Dimmers
Lighting Fixtures	6 x 650 Watt Fresnels
	6 x 1kw Profiles
	6 x 650 watt Profiles
	10 x 1kw Parcans

This venue has a generic general lighting rig, FOH, back light and side light. We will provide a number of specials that can be refocused. All equipment other than specified will be for your account. If you have any further specific technical requirements please contact the Technical Office with your requests. Any practical electrical equipment you wish to use must have a current SABS approved seal or PAT certificate. The NAF reserves the right to refuse the use of any equipment which is deemed unsafe or fails a PAT assessment. The National Arts Festival does not provide companies with any gel, smoke machines, data projectors or screens.

## Sound Equipment

Sound mixing console	Gig Rig 1000 – 8 line inputs, 4 stereo inputs & Band Graphic EQ, 10 digital FX & Phantom Power.
Speakers and amps	2 x WS A200 FOH Speakers on Stands
Playback	1 auto cue CD player

The equipment supplied is strictly used for incidental and recorded music, this equipment is not suitable for a band. Any equipment over and above this must be hired in and will be for your account.

**The NAF do not supply any microphones, DI boxes, backline equipment.**

A technical information sheet will be distributed with this technical specification document for you to fill in to give the Festival Technical Office as much information about your production.

If you have any special requirements or require assistance with any aspect of your production please contact the Technical Office in good time.

## Technical Office Contact:

Phone: (046) 603 1103

Email: [festtech@nationalartsfestival.co.za](mailto:festtech@nationalartsfestival.co.za)

Fax: (046) 622 3082

**THE NAF RESERVES THE RIGHT TO ALTER THESE TECHNICAL SPECIFICATIONS. YOU WILL BE NOTIFIED OF ANY CHANGES.**