

NG Kerk Hall

Technical Specifications for Fringe Festival Performances

NG Kerk Hall is an end-on performance space with a balcony and scaffold raked seating.

Stage Depth	6 m	Stage Width	6 m
Height (stage floor to ceiling)	5 m	Setting Height:	4 m
Stage Elevation	None – the stage is set on the floor		
Masking	Full black surround comprising of black masking flats.		
Floor	Black wooden plywood floor laid onto existing hall floor.		
Seating capacity	120 (Scaffolding raked seating with bench type seats and cushions and chairs)		



**national
arts
festival**

General information

- NG Kerk Hall is situated on Hill Street just off the Beaufort Street intersection.
- NG Kerk Hall is an end-on performance space and is ideally suited to drama.
- The venue is blacked out and has a full black surround with black masking flats for wings. These flats are able to be moved to accommodate each production. Please take care to mark the position of the flats for your production.
- As the permanent rear stage of the hall is not utilised for performance, there is ample storage place backstage and performers are able to cross backstage from left to right without been seen by the audience.
- As we do not use the the actual stage, it is possible to back project in the venue. (You must supply your own screen and projector).
- The venue has a balcony which is not used for public seating; however we do use it for technical control position.
- **No floor or wall fixings are permitted. Please use stage weights where possible.**
- The backstage area on the existing stage is used for dressing rooms. Do not leave any valuables lying around. Please clear the dressing room after your performanceto make it available for the incoming production to use.
- Each company is assigned a get in/tech time prior to their first performance. **Please do not use this time to rehearse your show.** This is the time for you to load your set and props into the venue and for you to re-tech your show, checking lighting and sound cues and to do a full technical rehearsal of your show. You will also need to allow sufficient time to rehearse your daily turnaround and set storage.
- Please arrive on time for your rehearsal. If you do not use the technical time allocated, you will lose this time slot. The schedule will not allow for rehearsals that over run.
- Please be vigilant in safe-keeping your personal belongings. The NAF can take no responsibility for loss or damage to equipment, instruments, props, costumes or any other items in Festival venues.
- At the end of your final performance at the festival, please arrange for the removal or disposal of your set and any unused material, if the NAF has to dispose of any such material or sets, your company will be charged accordingly
- Please let us know when you intend to arrive in Grahamstown. Please let us know the duration of your performance.
- **Please note that, due to municipal regulations, smoking is not permitted in any venues.**

Front of House

Tickets to your performances will be sold at the door 30 minutes prior to the advertised starting time. The audience will be allowed into the venue 10 minutes prior to curtain-up. This is **NOT NEGOTIABLE**. Please ensure that your cast and crew arrive on time and are ready to start the performance at the advertised start time. Please ensure that your cast and crew are ready **ON TIME**. *Performances that go up late may incur a penalty.*

Technical Staff

The venue has two technicians and a stage hand to assist you with your set-up and strike. **The stage management of each performance is the presenting company's responsibility.** The Venue Technicians are available to operate sound and lighting cues for your performances but must be provided with an accurate, legible cue sheet or be cued by your Stage Manager.

Lighting Equipment

Lighting Control	12 x 2-way Preset Lighting Desk
Dimmers	12 x 2 kw Analogue Dimmers
Lighting Fixtures	6 x 650 watt Fresnel's
	4 x 650 watt Profiles
	6 x 1 kw Parcans

This venue has a generic general lighting rig, FOH, back light and side light. We will provide a number of specials that can be refocused. All equipment other than specified will be for your account. If you have any further specific technical requirements please contact the Technical Office with your requests. Any practical electrical equipment you wish to use must have a current SABS approved seal or PAT certificate. The NAF reserves the right to refuse the use of any equipment which is deemed unsafe or fails a PAT assessment. The National Arts Festival does not provide companies with any gel, smoke machines, data projectors or screens.

Sound Equipment

Sound mixing console	WR E20 - 4 channel mixer/amp
Speakers and amps	2 x WS A80 FOH Speakers on Stands
Playback	1 auto cue CD player

All inputs are ¼ inch Mono, Mic, Instrument or Line. For any recording or stereo output, RCA must be used. No additional microphones or source equipment will be provided.

The equipment supplied is strictly used for incidental and recorded music, this equipment is not suitable for a band.

Any equipment over and above this must be hired in and will be for your account.

The NAF do not supply any microphones, DI boxes, backline equipment.

Extras

There are bathrooms facilities in the back of the hall as you come into the venue.

A technical information sheet will be distributed with this technical specification document for you to fill in to give the Festival Technical Office as much information about your production.

If you have any special requirements or require assistance with any aspect of your production please contact the Technical Office in good time.

Technical Office Contact:

Phone: (046) 603 1103

Email: festtech@nationalartsfestival.co.za

Fax: (046) 622 3082

THE NAF RESERVES THE RIGHT TO ALTER THESE TECHNICAL SPECIFICATIONS. YOU WILL BE NOTIFIED OF ANY CHANGES.