

Commemoration Church

Technical Specifications for Fringe Festival Performances



Commemoration Church is a found performance space set within the church with the stage in front of the pulpit.

Stage Depth	3.45 m (in front of the pulpit)
Stage Width	5.9 m
Height (stage floor to ceiling)	9 m (there is no facility to hang any lighting)
Stage Elevation	The Stage is situated on and around the altar.
Floor	Wooden but carpeted.
Seating capacity	300 pews including the balcony.

General information

- Commemoration Church is situated on High Street right in the middle of town diagonally opposite the Cathedral facing Bathurst Street.
- Commemoration Church is a found performance space situated in an existing church with the stage positioned on and around the altar which is cleared for the festival and is ideally suited to light music and choral music.
- The venue does not get blacked out and there are no wings and backstage area.
- The stage area has an organ in its centre and the altar is cleared for the festival.
- **No floor or wall fixings are permitted. Please use stage weights where possible.**
- There are dressing rooms available below the stage, these are for changing only, please keep this locked at all times and do not leave any valuables lying around.
- Each company is assigned a get in/tech time prior to their first performance. **Please do not use this time to rehearse your show.** This is the time for you to load your set and props into the venue and for you to re-tech your show, checking lighting and sound cues and to do a full technical rehearsal of your show. You will also need to allow sufficient time to rehearse your daily turnaround and set storage.
- Please arrive on time for your rehearsal. If you do not use the technical time allocated, you will lose this time slot. The schedule will not allow for rehearsals that over run.
- Please be vigilant in safe-keeping your personal belongings. The NAF can take no responsibility for loss or damage to equipment, instruments, props, costumes or any other items in Festival venues.
- At the end of your final performance at the festival, please arrange for the removal or disposal of your set and any unused material, if the NAF has to dispose of any such material or sets, your company will be charged accordingly
- Please let us know when you intend to arrive in Grahamstown. Please let us know the duration of your performance.

Front of House

Tickets to your performances will be sold at the door 30 minutes prior to the advertised starting time. The audience will be allowed into the venue 10 minutes prior to curtain-up. This is **NOT NEGOTIABLE**. Please ensure that your cast and crew arrive on time and are ready to start the performance at the advertised start time. Please ensure that your cast and crew are ready **ON TIME**. *Performances that go up late may incur a penalty.*

Technical Staff

The venue has two technicians (for set up and strike only) and a stage hand to assist you in the venue. **The stage management of each performance is the presenting company's responsibility.** The Venue Technician are available to operate sound and lighting cues for your performances but must be provided with an accurate, legible cue sheet or be cued by your Stage Manager.

Lighting Equipment

Lighting Control	Act 6 way non-preset Desk
Dimmers	6 x 2kw Dimmers
Lighting Fixtures	6 x Par 56's (just to light the performance area).

This venue has a generic general lighting rig, just to light the performance area.

All equipment other than specified will be for your account. If you have any further specific technical requirements please contact the Technical Office with your requests. Any practical electrical equipment you wish to use must have a current SABS approved seal or PAT certificate. The NAF reserves the right to refuse the use of any equipment which is deemed unsafe or fails a PAT assessment.

The National Arts Festival does not provide companies with any gel, smoke machines, data projectors or screens.

Sound Equipment

Commemoration Church is a very good accoustic venue and there is no amplification of sound.

Commemoration Church interior is made of wood and therefore it has very good accoustics.

Any equipment over and above this must be hired in and will be for your account.

The NAF do not supply any microphones, DI boxes, backline equipment.

A technical information sheet will be distributed with this technical specification document for you to fill in to give the Festival Technical Office as much information about your production.

If you have any special requirements or require assistance with any aspect of your production please contact the Technical Office in good time.

Technical Office Contact:

Phone: (046) 603 1103

Email: festtech@nationalartsfestival.co.za

Fax: (046) 622 3082

THE NAF RESERVES THE RIGHT TO ALTER THESE TECHNICAL SPECIFICATIONS. YOU WILL BE NOTIFIED OF ANY CHANGES.